

2019 Allocations Process

MD Program

Phase 2 - Year 3 2019



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Welcome

I would like to welcome you to the presentation that will inform you about the start to Phase II of your MD program.

- Professor Nick Hawkins - Director of the Office of Medical Education
- Leanne Cronin - Team Leader Clinical Placements Team
- Dr Riitta Partenan - Phase II Academic Lead and Rural Clinical School

We ask that you keep all questions until the end of the presentations as the question may be answered along the way.

2019 MD Phase 2 Clinical Allocations

Year 3

- Overview of Allocation Process
- Clinical Placement Blocks
- Phase 2 Allocation Guidelines
- Preferencing
- Medicine In Society
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 - Extended Placement Program
- General Practice
- Special Consideration
- Swaps
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- Placement Management System
- Timeline
- Program Compliance

Faculty Student Placement Team

- Leanne Cronin – Senior Administrative Officer – Team Leader
- Louise Nimwegen – Placement Officer
- Ashlee Dickson – Placement Officer

med.placements@uq.edu.au

The team is located in the Oral Health Building, Level 5, Herston Campus

Ochsner Students

- Information in relation to your preferencing and allocation processes will be delivered in a separate presentation by my colleague, Scott Peters when he is in Brisbane in the next few weeks.
- The preferencing options and timelines for Ochsner students may differ from those outlined in this presentation and you should follow the instructions and information supplied by my Ochsner Colleagues.

Overview of Allocation Process

The Phase 2 Allocation Process is designed to facilitate the equitable distribution of students in each of the Clinical Placement Blocks throughout the academic year and across all available Clinical Units.

- Clinical Placements will occur on the dates as specified by the MD Academic Calendar, and do not have to be undertaken in any specific order
- Students will be allocated to a “home” Clinical Unit for the Academic Year. Each clinical unit includes major and peripheral teaching hospitals and facilities.
- Students will also have the opportunity to nominate their preference for allocation of the semester order

Guidelines

- The University will publish the timeframe for each stage of the Phase 2 Allocation Process on the MD website - **LINK**
- The Phase 2 Allocation Process may include a mechanism for Students to request one direct swap.
- Students are responsible for ensuring that their enrolment in mySI-net matches their allocated clinical placements in the placement management system.
- Students should enroll for the entire academic year. Any questions relating to your enrolment should be directed to the Student Administration Team on med.enquiries@uq.edu.au

Preferencing

Students will be able to indicate their preference by clinical unit:

Preference 1 – 10

- 1) RCS Bundaberg ^
- 2) RCS Hervey Bay ^
- 3) RCS Rockhampton ^
- 4) RCS Toowoomba ^
- 5) Ipswich Clinical Unit
- 6) Royal Brisbane Clinical Unit
- 7) Northside Clinical Unit
- 8) Southside - PAH Clinical Unit
- 9) Greenslopes Clinical Unit
- 10) Mater Clinical Unit

^ international students are unable to preference sites 1 – 4 (rural clinical school)

Preferencing (cont)

Students will be able to indicate their preference for semester order:

	Semester 1	Semester 2
Option 1	Medicine and Surgery	MiS, GP and Mental Health
Option 2	MiS, GP and Mental Health	Medicine and Surgery

Rural Clinical School Guidelines

- 25% of Domestic medical students attend RCS for a minimum of one academic year. Students who are regarded as domestic include:
 - Australian Citizens
 - Australian Permanent Resident
 - New Zealand Citizens
 - Permanent Humanitarian Visa Holders
- Students allocated to RCS must complete the full academic year in the Rural Clinical School.

More information:

Communications & Engagement Coordinator

Rural Clinical School; Kay Wolfs kay.wolfs@uq.edu.au

General Practice Placement

- GP placements are organised in consultation with the Discipline Team.
- GP placements need to be organised within the dedicated placement block
- The Discipline of General Practice manages a comprehensive database of General Practitioners who
- Your clinical placement needs to be organised with the information supplied by the Discipline of General Practice, during defined timeframes which will be relayed to you by the discipline

Medicine in Society (MIS) Placement

Stream A

Domestic students will have the opportunity to nominate their preference for the allocation of their MIS placement (Stream A). This preference is irrespective of to clinical unit allocation. MIS Stream A is a Rural or Remote experience in Queensland.

Stream B

International onshore students can apply to undertake their MIS placement in their home. It is the student's responsibility to seek out a suitable placement and applications are made via the Away Rotations portal and will be forwarded to the Discipline of Rural and Remote Medicine for Academic Approval. Applications must be made in accordance with the published guidelines and timeline. Until such time as a Stream B placement is approved International Students will be allocated to a Metropolitan Stream C placement

Stream C

International onshore students who undertake MIS (Stream C) will be required to undertake their placement in a vulnerable and/or disadvantageded community. Students are required to preference from available options in Geriatrics, Rehabilitation or Palliative Care.

Medicine in Society – Stream A



MiS (Stream A) gives you a firsthand experience of life as a rural doctor.

- When the allocations are released in WHEN?, you will not be advised of your MiS location where you will complete your 6-week rural placement
- You will have one week to preference your 6-week rural placement location at the end of September. You will be advised of your MiS allocation at the end of October.
- Information about each of the rural placements will be available on the Further information about the available placements will be made available:

<https://medicine-program.uq.edu.au/overview/academic-disciplines/discipline-rural-and-remote-medicine>

- Your placement will be organised for you including a rural preceptor, community contacts and accommodation (paid for by the Discipline). The logistical details will be provided 6 weeks prior to your placement.
- Notification of placement location does not guarantee availability and changes may need to be made pending extenuating circumstance at placement locations. In these circumstances, the MiS coordinator will contact you to discuss alternative placement options.
- If you have extenuating circumstances that prevent you from undertaking a rural placement or limit your ability to travel outside of Brisbane you will need to complete a special consideration application.

Extended Placement Program **EPP**

Interested in rural health? Would you like the opportunity to undertake back to back placements in a rural location for the Year 3 Medicine in Society Stream A Rural & Remote Medicine and General Practice in Semester 1 or 2?



Accommodation provided free of charge and dedicated Medical Educator available to support you.

Potential locations include: *Beaudesert *Blackall, *Blackbutt, *Charleville, *Gayndah, *Gladstone, *Kilcoy, *Mt Tambourine, *Roma, *St George, *Tara, *Theodore, *Thursday Island, *Wondai, *Yeppoon.

Students wanting to participate in the program will need to be of good academic standing and have a keen interest in rural and primary care. The application process involves providing a detailed statement (maximum one page) addressing certain criteria.

Applications **Open 21 May and Close 11 June.**

More information on TROHPIQ website and an application form

<https://trohpiq.org/medicine/extended-placement-program/>

John Flynn Placement Program (JFPP)

Option 1 - undertake your MiS placement in the same location as your JFPP and with the JFPP mentor

- Meet FOM placement guidelines
- Written approval from your Mentor for entire placement
- Submit an application prior to **21 September 2018**

Option 2 - Apply to use your allocated 2018 MiS placement site for credit towards your JFPP.

- Submit an application to the Discipline of Rural & Remote Medicine at least 12 weeks prior to the commencement of the intended MIS rotation
- 2 weeks of your MIS allocation can be credited towards your JFPP.
- The Discipline will provide an approval letter for you to submit to the JFPP team.

More information found on this website link: www.jfpp.com.au

Contact person Clare Butters ruralmedicine@uq.edu.au



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Special Consideration

Students may seek to be assigned to a placement by the Faculty in a manner separate to the usual method of Phase 2 placement allocation, and that takes into account specific circumstances that may otherwise impact on the ability of the student to undertake placements in a specific site or order.

This is known as **Special Consideration**.

All applications for Special Consideration must be supported by evidence, will be assessed on a case-by-case basis, and will be made at the sole discretion of the Faculty.

- Allocation to a specific region; e.g. Brisbane Metropolitan region
- Request for allocation to specific site e.g. Princess Alexandra Hospital
- Applications for Special Consideration will be submitted via the Placements System
- Must include supporting documentation

Special Consideration (CONT)

Categories

- Related to health, carer responsibilities
- concurrent RHDs,
- Students approved under the PPL 3.50.07 as an Elite Athlete
- Have a current UQ Access Plan

Applications

Applications for Special Consideration will be open from **7th May – 8th June** 2018.

Information pertaining to the Special Consideration process can be found in section 8 of the Allocation Guidelines.

If students have any questions they should be sent to
med.placements@uq.edu.au



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Swaps

The Phase 2 Allocation Process includes a mechanism for Students to request one direct swap.

- Students will be required to swap their allocation for the entire Academic Year.
- Partial swaps will not be considered.
- Students are responsible for locating a suitable swap

Applications

Applications will be open week commencing 23 July and will close on 29 July 2018. Please note, students are permitted 1 (one) swap application only

Away Clinical Placements

- Students of Good Academic Standing may seek to undertake, up to three (3) Away Clinical Placements
- Students are responsible for sourcing their own Away Clinical Placement
- Students must organise their Away Clinical Placement to match their original Clinical Placement allocation
- Once final approval for an Away Clinical Placement is provided, the original Clinical Placement allocation will be removed. If a student subsequently elects to not undertake the Away Clinical Placement, the Faculty cannot guarantee that their original Clinical Placement will be available.

Placement Management System

- **What is the Placement Management System**

UQ has deployed a placement management system that will manage student placements across the University. Students will be able to view in real time their allocations to their clinical placements and interact with the system (e.g. tasks)

- **How do I preference?**

Preferencing will be carried out through the University's placement management system. The system is user friendly and easy to navigate.

- **When there will be a tutorial?**

There will be ample student resources available for students to access if required. Prior to preferencing opening students will be sent a link to log in and submit preferences.

Please email med.placements@uq.edu.au if you have any concerns about your placements.

Timeline – Onshore Students (Yr 3)

Task	Dates
Student Information Session (Year 3 in 2019) - Onshore	4 May 2018
Student Information Session (Year 4 in 2019) – Onshore (delete)	16 th May 2018
Ochsner Information Session (Year 3 in 2019) (delete)	1 st June 2019
Special Consideration Process – Onshore	7 May – 8 June 2018
EPP Application Process	21 May – 11 June 2018
Students submit preferences	11 – 17 June 2018
Release of <u>provisional</u> allocations to students	w/c 16 July 2018
Students apply for placement swaps	w/c 23 July, close 27 July 2018
Release <u>finalised</u> clinical placement allocations	w/c 6 August 2018
Students submit preferences for MIS Stream A site	26 September – 3 October 2018
Release <u>finalised</u> MIS Stream A placements	w/c 22 October 2018

Closing Notes & Information

Questions about anything related to clinical allocations and placements should be directed specifically to:

med.placements@uq.edu.au

The 2019 Allocation Guidelines [LINK](#)

Timeline [LINK](#)

QUESTIONS??

This session is being recorded and will be available on the Phase II Community Blackboard site along with the Slides.