

2022 Placement Allocation Process

MD Program
Phase 2 - Year 4 2022

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Medicine Faculty Placement Team

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The team is located in the Oral Health Building, Level 5, Herston Campus

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Ochsner Students

Ochsner will have their Year 4 Allocation presentations in the coming weeks, presented by Scott Peters, Manager Operations & Student Affairs at Ochsner.

The preferencing options and timelines for Ochsner students may differ from those outlined in this presentation and you should follow the instructions and information supplied by our Ochsner Colleagues.

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2022 MD Phase 2 Clinical Allocations Year 4

- Phase 2 Allocation Process
- Preferencing
 1. Clinical Unit
 2. PLC Elective Block Order
 3. Med Spec and Elective
- Special Consideration
- Swaps
- Away Clinical Placements
- Placement Management System
- Timeline

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Important Links

- Phase 2 Allocation Guidelines: <https://medicine-program.uq.edu.au/current-students/key-guidelines>
- Timeline, Block & Preferencing Dates: <https://medicine-program.uq.edu.au/key-dates>
- Allocation & Preferencing Process: <https://medicine-program.uq.edu.au/current-students/placements>

It is the students responsibility to be aware of the relevant deadlines and submit applications within the required timeframe. Keep an eye on Blackboard and Newsletter for announcements!

- Students are responsible for ensuring that their mySi-Net enrolment matches their allocated clinical placements in the *Placements* system.
- Enrol for the entire academic year – contact the Student Administration team with any questions: med.enquiries@uq.edu.au

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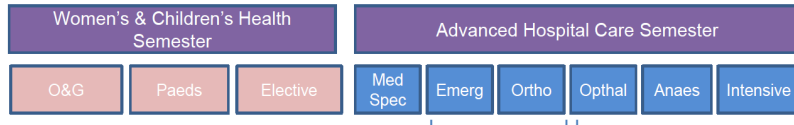
Phase 2 Allocation Process

- Students will be allocated to a “Home” Clinical Unit
- Each Clinical Unit includes major and peripheral teaching hospitals – further details can be found here under the ‘Clinical Units’ tab:
<https://medicine-program.uq.edu.au/current-students/placements/phase-2-allocation-process>
- Placement “pathway” - sequence of placements that one student will take across the entire year – Year 4 Offerings for 2021 are available here, under the ‘Preferencing’ tab:
<https://medicine-program.uq.edu.au/current-students/placements/year-4-preferencing-and-allocations>

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Year 4 Placement Blocks



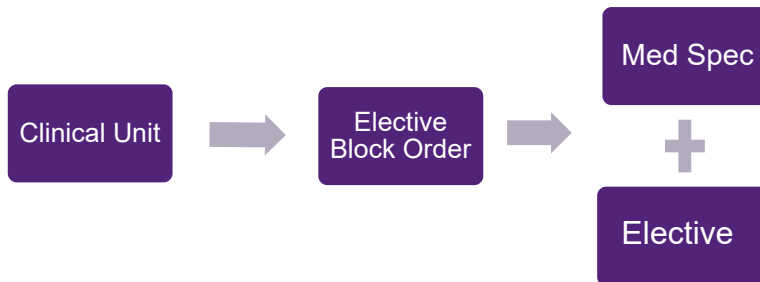
Obstetrics and Gynaecology
Paediatrics
Elective

Medical Specialities
Emergency
Orthopaedics
Ophthalmology
Anaesthetics
Intensive Care

Note! You will preference on which block you undertake your Elective, which will determine your semester order.

Preferencing

What do I need to preference next year?



Rural Clinical School

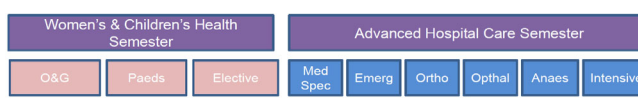
- RCS funding requires that a certain % of Domestic students attend RCS sites for a full academic year - Australian/NZ Citizens & Australian Permanent Residents
- Students will be asked to submit an EOI for allocation to a particular RCS site for Year 4 – return places are limited, due to funding requirements and will be subject to availability.
- International Onshore Students can apply to be allocated to the Rockhampton Clinical Unit.
- If approved for 2 years at RCS, students must confirm that they wish to remain for Year 4.
- Students attending an RCS site for the first time must complete all placements at an RCS site (with the exception of the Elective placement).
- Students attending an RCS site for a second consecutive year may also request to undertake their Medical Specialties placement at a Brisbane metro site.
- Students who are allocated to an RCS site in Year 3 can opt out of allocation to RCS in Year 4.
- Applications will be open from **5-16 July 2021**. Further information can be found here: <https://medicine-program.uq.edu.au/current-students/placements/rural-clinical-school-allocations>

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2. Personalised Learning Course (PLC) Elective Block Preferecing

Students will have the opportunity to preference when they wish to complete their Elective. You will preference from Blocks 1 – 6.



Remember! The order of your Elective also determines your semester order.

Following the completion of preferencing based on Clinical Unit and Elective Block, students will be allocated a “pathway” outlining their placements for the full year.

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3. Medical Specialities (Med Spec) Preferencing

- After the release of finalised allocations, students will have the opportunity to nominate their preferences for Medical Speciality sub-disciplines that are available within their allocated Clinical Unit.
- Preferencing for Med Spec will be semester based, with Semester 1 preferencing in October this year and Semester 2 preferencing in March 2022.
- The preferences available for Med Spec are dependent on which Clinical Unit and pathway you have been allocated to. Students must choose from the available list at their Clinical Unit, and are not able to swap sites for their Med Spec placement.
- There is a summary of the placements typically available at each clinical unit on the Placements website:
<https://medicine-program.uq.edu.au/files/10586/Medical%20Specialties%20Availability%202020.pdf>
Please note this is a guide only and is subject to change due to operational requirements.

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3. PLC Elective Preferencing

The Elective can be undertaken anywhere in Australia or overseas, and is not limited to UQ Clinical Units. Students can choose to either:

- complete their Elective at a UQ Clinical site OR
- self-arrange their Elective somewhere other than a UQ Clinical Site

Electives completed at UQ Clinical Sites:

- Students are able to do their Elective placement at any UQ Clinical Unit, regardless of their clinical unit.
- Student can submit an EOI for a UQ GP placement up to 12 weeks prior to the start of their Elective block.
- We have a small number of specialised placements at PAH and RBWH (e.g. Burns, Psychiatry etc), which require an EOI to be submitted no later than 12 weeks prior to the placement start date.
- Preferencing for all other UQ placements will open eight weeks prior to the start of each Elective block.
- You can find a tentative list of available UQ Elective placements on the Placements website:
<https://medicine-program.uq.edu.au/current-students/placements/year-4-preferencing-and-allocations>

Note! UQ Clinical Site Electives are to be taken in their entirety and cannot be split.

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PLC Elective Preferencing (Cont)

External Self-Arranged Elective Placements

- Students are also able to undertake a self-arranged Elective placement somewhere other than a UQ Clinical Site and are responsible for sourcing and arranging their own placement.
- Applications need due at least **12 weeks prior** to commencement of your Elective placement. This ensures enough time to get the appropriate approvals, and ensure a Student Placement Agreement (SPA) is in place.
- Students should **not** make travel arrangements until final approval has been received from the Faculty.
- The Placements website contains information on where past students have secured their Electives, and information on opportunities available with our overseas partnership Universities.
- Application details can be found on the Placements website:
<https://medicine-program.uq.edu.au/current-students/placements/year-4-preferencing-and-allocations>

Note! *International away placements are currently not permitted and may or may not be available and/or permitted in 2022 – students will be advised if/when these placements are able to go ahead.*

Note! *If a student is not allocated to a placement 4 weeks from commencement of the placement block they will be required to select one of the remaining Clinical Unit opportunities.*

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Special Consideration

- Circumstances that impact a students ability to undertake placements at a specific site or semester order (i.e health/carer related, UQ RHD, Elite Athlete, Student Access Plan).
- Not grounds for Special Consideration – accommodation/transport arrangements, financial considerations, family/social events
- Applications will be open from **5-16 July 2021** and must be supported by evidence - outcome will be known prior to preferencing.
- If you are approved for a particular Clinical Unit, you still need to preference Semester Order and vice versa.
- **If you are unsure, apply anyway!**
- Further details about eligibility criteria can be found in the Phase 2 Allocation Guidelines:
<https://medicine-program.uq.edu.au/current-students/key-guidelines>

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Swaps

- One swap per student, following the release of provisional allocations – early September 2021.
- Must swap their entire pathway.
- Students are responsible for locating a suitable swap.
- Both students are eligible and intending to progress to the following year of the MD program.
- Swapping with a student who is not progressing or is planning to take an IOS is not permitted.

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[Entity Name]

Reallocation of Placements - Ochsner and Onshore

- Onshore students can request to undertake their full AHP Semester at the Ochsner Clinical School.
- **AHP Semester Swap** - Direct swap of their full AHP semester between a current UQ-Ochsner student and a current UQ-Onshore student.
- **Partner Reallocation** - Couple comprised of one Ochsner student and one Onshore student, where students undertake their semesters together at the same location. The student who is travelling to their partner's location will undertake their AHP placements at that location.
- Requires academic endorsement from the Phase 2 Student Academic Support Lead and approval by the Head of the School of Clinical Medicine
- **Note!** *It is currently not known if Ochsner/Onshore swaps will be permitted in 2022 – students are welcome to apply, but final approval will not be given until the Faculty have made a determination regarding international travel in 2022.*
- Further details about eligibility criteria can be found here under 'Phase 2 Placement Guidelines and Handbook' - <https://medicine-program.uq.edu.au/current-students/key-guidelines>

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Away Clinical Placements

Placement	How	Who
Medical Specialties Surgical Specialties & Critical Care • Emergency Medicine / Orthopaedics • Anaesthetics / ICU / Ophthalmology	Pre-Approved (UQ Ochsner Clinical School, USA)	All Students - priority will be given to students who can demonstrate an intention to practice medicine in North America
Surgical Specialties & Critical Care • Emergency Medicine / Orthopaedics	Pre-Approved (Queens University, Canada) *One placement per block	All Students – priority will be given to students who can demonstrate an intention to practice medicine in North America

Note! International away placements are currently not permitted and may or may not be available and/or permitted in 2022 – students will be advised if/when these placements are able to go ahead.

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Away Clinical Placements

- Students can ONLY apply for blocks that correlate with their allocated placement pathway.
- Once approved, onshore allocation will be removed and may not be available if you changed your mind.
- All international travel, and domestic travel which requires a flight or overnight stay, must be registered with ISOS - <https://travel.uq.edu.au/internationalsos>
- Further details - <https://medicine-program.uq.edu.au/current-students/placements/away-placements>

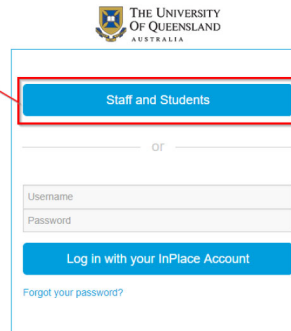
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The Placements System

Logging in to *Placements* - <https://placements.uq.edu.au/>

Click on the Staff and Students button to log in via Single Sign On

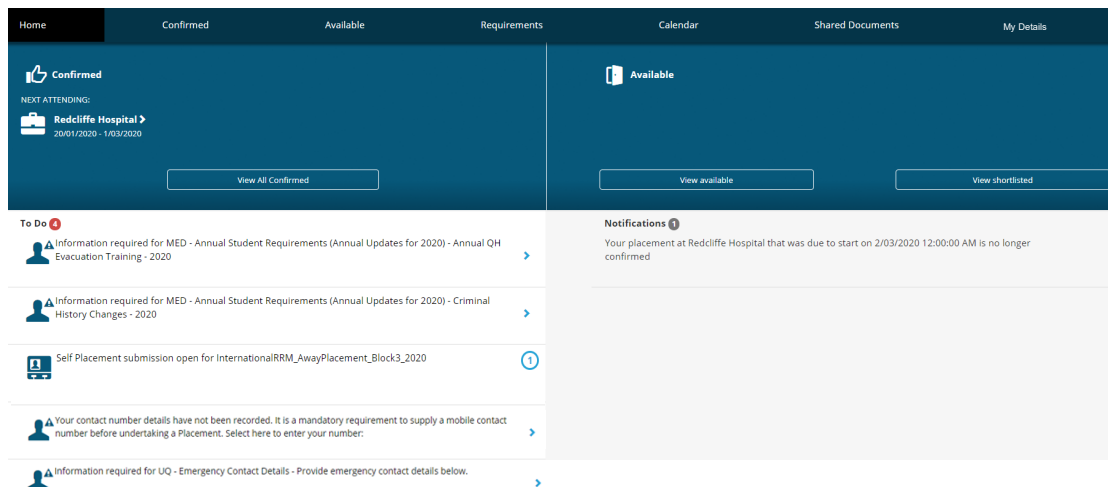


*If you're unable to log in email:
itsupportdesk@its.uq.edu.au

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Home Screen Navigation



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Information Required - 'My Details' Navigation

Click on the '+' sign, select status (as appropriate) and click 'Submit'

MED - Annual Student Requirement Updates ^

Criminal History Changes

Criminal History changes +

Annual QH Evacuation Training

Annual QH Evacuation Training +

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Preferencing

To Do 7

- Your contact number details have not been recorded. It is a mandatory requirement to supply a mobile contact number before undertaking a Placement. Select here to enter your number: >

- Information required for UQ - Emergency Contact Details - Provide emergency contact details below. >

- Agency Preferences are now open for MED YR 3 Onshore Requirement AD. - Closes on: 20/06/2018 >
- Placement Block Preferences are now open for MED Y3 Students - Onshore 2019_LN. - Closes on: 26/06/2018 >


This will appear on your 'To Do' list once preferencing has opened.



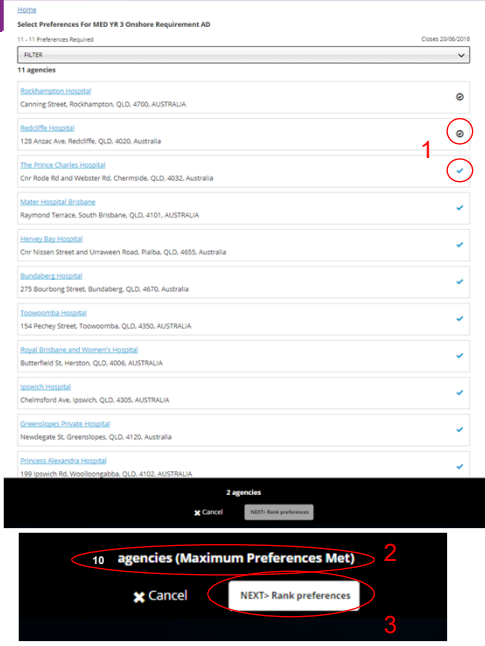
Agency Preferences = Clinical Unit

Placement Block Preferences = Semester Order

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Selecting Preferences – Clinical Unit



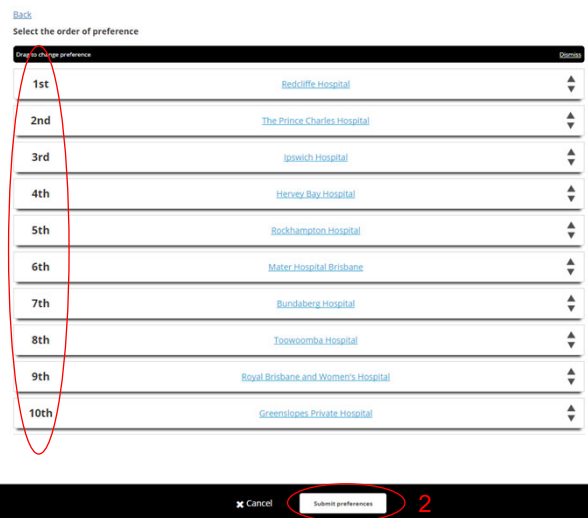
Once you've clicked the Agency Preferences link this screen will appear.

1. Select **ALL** Clinical Units displayed by clicking the blue ticks
2. Once all the Clinical Units have been selected the Next button will become available to click
3. Click the next button to proceed to the next screen

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Domestic Students



1. Arrange the clinical units in your chosen preferencing order

Note: You can drag or use the arrows to move the order around

2. Once happy with the order click the submit preferences button

You can come back and change your preference order at any time until preferencing closes (**NB.** they will be displayed in alphabetical order, not the order you preferenced in).

Once preferencing closes, you will not be able to go back and see how you preferenced – **take a screenshot!**

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International Students

[Back](#)
Select the order of preference

Drag to change preference	Dismiss
1st Greenlopes Private Hospital	▲▼
2nd The Prince Charles Hospital	▲▼
3rd Royal Brisbane and Women's Hospital	▲▼
4th Ipswich Hospital	▲▼
5th Mater Hospital Brisbane	▲▼
6th Princess Alexandra Hospital	▲▼
7th Bundaberg Hospital	▲▼
8th Hervey Bay Hospital	▲▼
9th Rockhampton Hospital	▲▼
10th Toowoomba Hospital	▲▼

Cancel Submit preferences **2**

1. Arrange the clinical units in your chosen preferencing order

Note: You can drag or use the arrows to move the order around

2. Once happy with the order click the submit preferences button

Note: International Students cannot be allocated to rural clinical sites, so you will need to preference the four rural clinical sites as Preference numbers 7-10.


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Selecting Preferences - Continued


- In 2019, all students got their 5th preference or higher
- In 2020, a small number of students received their 6th or 7th preference
- The system will give as many students as possible their highest preference possible, whilst preserving 1st preferences at undersubscribed sites (i.e. students initially allocated to their 2nd & 10th preference may end up with their 4th & 5th preferences)
- **Preference on where you want to go – not based on perceived demand!**
- Further details about the allocation process can be found here: <https://medicine-program.uq.edu.au/current-students/placements/phase-2-allocation-process>
- Same process for **Elective Block** preference (i.e. rank in order of preference for your Elective Block). Students who **do not have a preferred Block** for their PLC Elective placement do not need to submit preferences for their Placement Block Order.

Drag to change preference	Dismiss
1st Block 2	▲▼
2nd Block 4	▲▼
3rd Block 3	▲▼
4th Block 6	▲▼
5th Block 5	▲▼
6th Block 1	▲▼

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Confirmed Placements



Home **Confirmed** Available Requirements Calendar Shared Documents

Confirmed


View by status
view by status

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Name	Type	Period	Duration	Status
Ipswich Hospital	Placement	14/01/2019 - 17/03/2019	45 Days Surgery	To be finalised
Ipswich Hospital	Placement	25/03/2019 - 26/05/2019	45 Days Medicine	Current
Healthy Focus Medical Centre	Placement	24/06/2019 - 4/08/2019	30 Days General Practice	Upcoming
Brisbane Valley Medical Services	Placement	5/08/2019 - 15/09/2019	30 Days Rural and Remote Medicine	Upcoming
Ipswich Hospital	Placement	23/09/2019 - 3/11/2019	30 Days Mental Health Placement	Upcoming

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Timeline – Onshore Students

Task	Dates (2021)
EOI for Allocation to RCS Site	5-16 July
Special Consideration Process	5-16 July
Students submit preferences for Clinical Unit and PLC Elective Block	2-9 August
Release of provisional allocations to students	w/c 30 August
Students apply for placement swaps	6-17 September
Release finalised clinical placement allocations	w/c 20 September
Students apply for OCS & Queens placement	27 Sept – 5 October
Release of finalised pre-approved OCS and Queens placements	8 October
Med Spec preferencing for Semester 1	11-18 October
Release of finalised Med Spec for Sem 1	w/c 1 November
PLC Elective preferencing for Block 1 opens (8 weeks prior)	22-29 November
Release of finalised PLC Elective for Block 1	6 December

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Closing Notes & Information

Questions about anything related to clinical allocations and placements should be directed specifically to:

med.placements@uq.edu.au

The 2021 Allocation Guidelines & Placements Handbook

<https://medicine-program.uq.edu.au/current-students/key-guidelines>

Timeline, Block & Preferencing Dates

<https://medicine-program.uq.edu.au/key-dates>

Allocation & Preferencing Process

<https://medicine-program.uq.edu.au/current-students/placements>

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THE UNIVERSITY
OF QUEENSLAND
AUSTRALIA

CREATE CHANGE

Questions?

Thank you

Placements Team
Faculty of Medicine
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