

4th Year Medical Student Symposium

MSPE – LORs 2017 Program Requirements

Scott Peters, MSHCM

Senior Operations & Student Affairs
Administrator



4th Year Medical Student Symposium

- MSPE
- Letter of Recommendations
- Residency Application Process
- MBBS Program Requirements 2017



MSPE

- **Medical Student Performance Evaluation** is an objective evaluation of your academic performance throughout medical school.
- It is based on verifiable information and summative evaluations.
- MSPE structure is the same as all US medical schools, except for the introductory paragraph explaining the partnership between UQ and Ochsner.

MSPE

- Contents of MSPE
 - Noteworthy characteristics
 - Pre-clinical comments
 - Grades and CPA comments from Year 3 – each clinical rotation
 - Optional Elective (*if applicable*)
 - Grades and CPA comments for Rotations 1 – 3 of Year 4
 - Rotations 4 & 5 are listed – grades and CPA comments added later
 - Required appendices

MSPE Structure

- AAMC issued changes to the structure of the MSPE effective this year
- Main changes that affect you:
 - “Unique Characteristics” changed to “Noteworthy Characteristics”
 - Maximum length of 5 pages

Noteworthy Characteristics Guidelines

- “Provide a maximum of 3 characteristics highlighting the most salient noteworthy characteristics of the student.” – *AAMC*
 - Must be a bulleted list
 - Each characteristic described in 2 sentences or less
- “This section includes information intended to help a residency program selection committee review applicants holistically to achieve a residency class that brings a diverse set of background experiences, characteristics and perspectives.” – *AAMC*

Noteworthy Characteristics

What Do I Include?

- Highlight your most significant accomplishments.
- Choose 3 things you want residency programs to know about you.
 - What is unique about you?
 - What are you most proud of?
 - What makes you stand out?
 - What makes you important about what you have accomplished?

MSPE Meetings

- Beginning in June, appointments will be scheduled at random to meet with your Medical Society Head.
 - Calendar appointments sent to your Ochsner email
 - Meeting date & time listed in New Innovations
- To prepare for your MSPE meeting:
 1. Draft your Noteworthy Characteristics (following the guidelines – i.e. bullet form, 2 sentences each) to review with your Society Head.
 2. Develop your CV
 3. Write your Personal Statement

MSPE Meetings

- Plan ahead for away rotations, AU rotations, & USMLE exams.
- At least *1 week* prior to scheduled MSPE meeting, submit CV & Personal Statement to StudentAffairs@ochsner.org.
- Bring draft of your Noteworthy Characteristics to your MSPE meeting to review with your Society Head.
 - Society Head will provide feedback on CV & Personal Statement.
 - You will review your MSPE.



Following MSPE Meeting

- Your Society Head will submit your final Noteworthy Characteristics to Student Affairs.
- You submit any updated versions of CV & Personal Statement to StudentAffairs@ochsner.org.

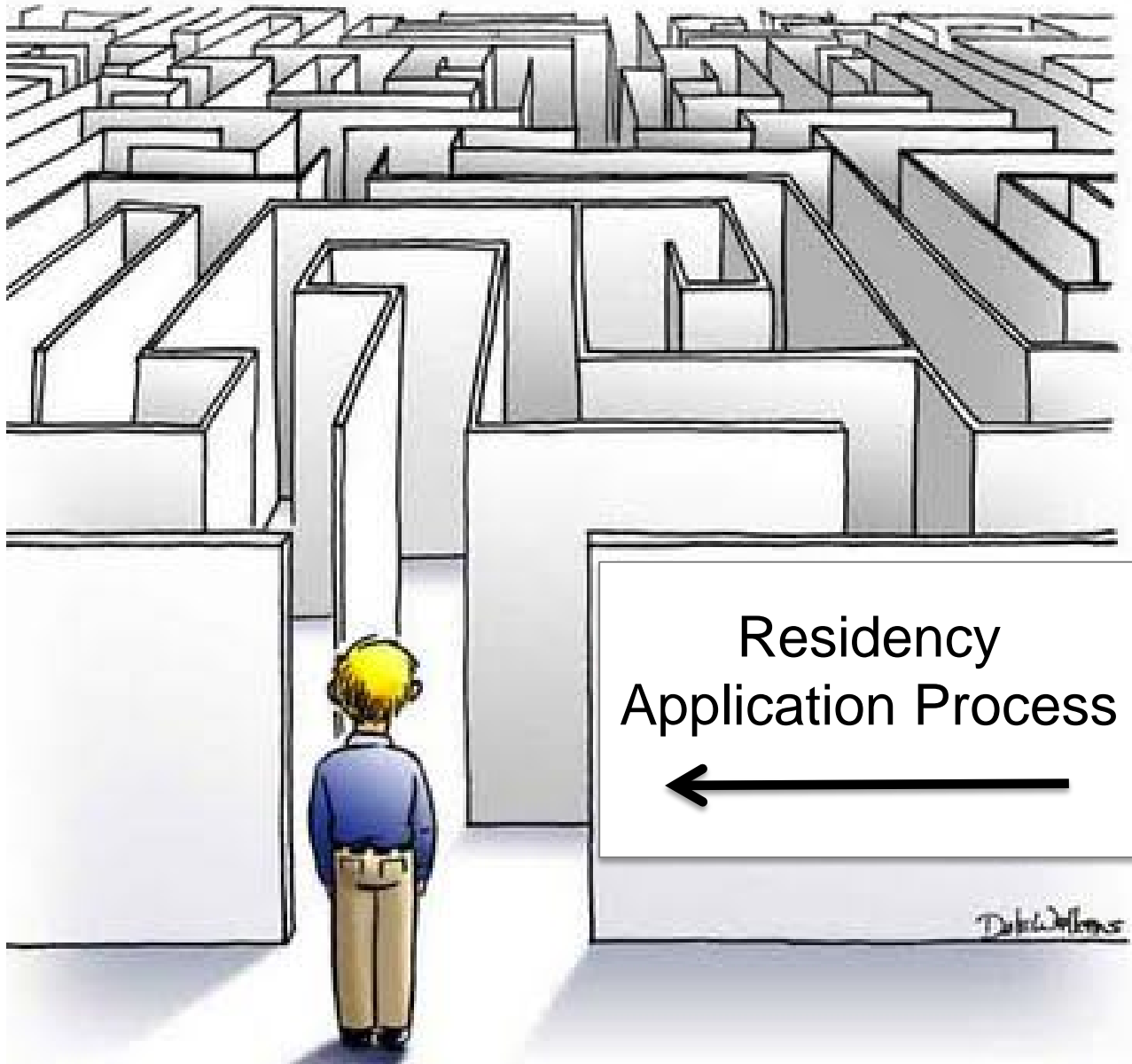
Summary Statement

- UQ is a non-ranking institution.
- Provides a summative assessment of your comparative performance in medical school, relative to your peers – your specific Cohort.
- Includes a final “adjective” or “overall rating” as a comparison amongst your Cohort based on quartiles determined from Years 1 – 3 grades.
 - **Superior** (1st quartile)
 - **Outstanding** (2nd quartile)
 - **Excellent** (3rd quartile)
 - **Very Good** (4th quartile)

Letters of Recommendation

- LORs must be uploaded by the LOR Author via the AAMC's Letter of Recommendation Portal (LoRP).
- Once you receive your ERAS token (late June), you add and confirm LOR Author(s) in MyERAS.
 - When you confirm an LOR Author, the system will generate a personalized Letter Request Form (LRF), which you will need to provide to the LOR Author.
 - You can provide the LRF to your author via email, postal mail, fax, or in person.
- Any LORs currently on file with OCS Admin will be uploaded once you register your token in MyERAS, create LOR entries, generate a Letter of Request Form AND submit it to OCSLOR@ochsner.org.
- Please refer to *LOR Info 2017* posted on the *Intranet* of New Innovations.





ECFMG/ERAS/NRMP

Three different organizations.

- **ECFMG** processes all IMG documents and submits them to ERAS.
- **ERAS** is a depository of all residency application documents.
- **NRMP** collects the preferences of applicants and program directors for available residency positions and does the “lottery” for the Match



What goes into MyERAS

What goes into MyERAS?

- Application
- Personal Statement
- Photo
- Programs Selected to Receive Application
- List of Writers for Letters of Recommendation
- PTAL Receipt

What does the OCS Administrative Team Upload for Students?

- Transcript
- MSPE
- PTAL Receipt



OASIS & ADTS

- You need to use two different systems to track supporting documents.
- **OASIS** lists documents received by ECFMG – use the *Verify Receipt of ERAS Documents* section
- The Applicant Document Tracking System (**ADTS**) in the MyERAS application lists documents that have been uploaded and assigned/transmitted to programs.
- Refer to **Residency Applications** section on UQ Ochsner website:
 - medicine-program.uq.edu.au/ochsner-students/residency-applications
- Subscribe to *ECFMG-ERAS News* for important updates

MBBS Program Requirements for 2017

- **MEDI4030 Course – Year 4 Milestone Assessments**
- **Must enroll in MEDI4030**
 - Semester 2 Course
 - Zero unit course, no fee, but must pass to graduate
 - Course is on Blackboard like all other courses
 - All announcements re: course will come through BB

MEDI4030 Year 4 Milestone Assessments

- Consists of 3 Assessments
 1. Medical Deans of Australia & New Zealand Examination (**MDANZ**)
 2. Institute of Healthcare Improvement (**IHI**)
Open School Basic Certificate of Completion
 3. Year 4 **OSCE**

MEDI4030 Year 4 Milestone Assessments

- **OSCE**
 - Scheduled for July 2017 in Brisbane only
 - 2nd sitting of OSCE – scheduled for mid-October in Brisbane only
- **MDANZ** (*scheduled during Rotation 5 – Brisbane & Ochsner*)
- **Institute of Healthcare Improvement (IHI) Certificate**
 - Series of online modules
 - Instructions & due date will be provided on MEDI4030 Blackboard Site
 - Complete by end of August to include on ERAS application
- **ALL students required to take MDANZ & IHI Certification**

Exemption from Year 4 OSCE

- Students must apply to exempt from OSCE
 - Deadline: **June 30th (Australia time)**
- Must be done via Blackboard through the MEDI4030 course site
- Must provide evidence of passing USMLE Step 2 CS
 - Deadline: **October 6th (Australia time)**
 - Submission of passing score **must be uploaded** via MEDI4030 course site on Blackboard
- NO OSCEs at Ochsner – *no exceptions*



USMLE®

UNITED STATES MEDICAL LICENSING EXAMINATION®

- Allow *at least 8 weeks* to receive scores
- Step 2 CK – typically available 4 weeks after exam
- Delays are *inevitable* for various reasons
 - Must allow for the “*what if’s*”

Reporting Schedule

2017 Reporting Schedule - Step 2 CS

Calendar released May 2, 2016

- Step 2 CS – results take much longer



Testing Period	Reporting Start Date	Reporting End Date
January 1 - January 28	March 8	March 29
January 29 - March 26	April 26	May 24
March 27 - May 20*	June 28	July 26
May 21 - July 15	August 16	September 13
July 16 - September 9	October 11	November 8
September 10 - November 4	December 13	January 10, 2018
November 5 - December 31	January 31, 2018	February 21, 2018

*No Step 2 CS exams will be delivered March 27 through April 1.

- You should take Step 2 CS with enough time to retake & pass prior to the October 5th exemption deadline.

LOA for Step 2 CK & CS

- Step 2 CK
 - 1 day of excused leave – if local
 - 2 days of excused leave – if travel
- Step 2 CS
 - 2 days of excused leave (1 travel day, 1 test day)
- For both, Submit:
 - LOA form to appropriate Clerkship Coordinator
 - Email confirmation of exam for documentation
- Remember: *No leave can be taken during orientation or exam weeks.*

LOA for Interviews

- Granted excused leave for all interviews
 - After 5 interview days, must make up each day on the weekends
 - UQ Policy – more than 5 absences (excused or unexcused) results in failure of rotation
- Be careful with your attendance NOW – you can only have 10 absences for the entire year

REMINDERS

ACLS & BLS

- The information for ACLS is posted on **New Innovations** for your review under *More > Resources > ACLS Details*.
- OCS will enroll all 4th year students in the ACLS course between January and April. This course is in OLN and you will receive an email from CTC@ochsner.org.
- You will have 60 days to complete.
- If you do not complete the entire course (online modules and in person skills check off) on time you will be required to reimburse OCS \$90 for the cost of the course.
- If your BLS expires before the end of the year, you will need to renew before starting residency.
- This is a 4th year curriculum requirement; regardless if you are entering the Match.



Schedule Changes

No less than 8 weeks prior to the start of the rotation.

- Rotation 2 – deadline Friday, 1/16/2017
- Rotation 3 – deadline Friday, 3/20/2017
- Rotation 4 – deadline Friday, 5/22/2017
- Rotation 5 – deadline Friday, 7/24/2017

Away Rotations

You are allowed 2 away rotations not including your Australian return rotation. The entire process can take up to 12 weeks.

- To be eligible for an away rotation, you must be in good academic standing and have passed Step 1.
- Applications **MUST** be submitted no less than 12 weeks prior to the rotation you are requesting to go away.
- Away Rotation Process – listed under **Home Page Notices** in New Innovations

You are not alone, but we can't do it for you.

