

MEDI7281: Foundations of Medical Research

Occupational Health and Safety (OHS) Information for Supervisors and Students

All persons in the workplace have responsibilities based on the [Work Health and Safety Act \(2011\)](#) and the [Health, Safety and Wellness Policy \[2.10.03\]](#)

Supervisors are to undertake effective OH&S measures to ensure compliance with the *Act* and related legislative requirements. The performance criteria are outlined below:

- Provide OH&S information, training and supervision
- Undertake Risk Assessments
- Ensure application of appropriate risk control measures
- Implement a scheme for hazard and accident follow-up

NB: As per Section 14 of WHS Act, Duty of Care may not be transferred to another person however, supervisory responsibilities may be delegated to another competent person within your group, i.e. Post Doc.

Students are required to:

- Avoid, eliminate or minimise hazards of which they are aware
- Comply with all occupational health and safety instructions
- Make proper use of all safety devices and Personal Protective Equipment (PPE)
- Not wilfully place at risk the health and safety of themselves or any other person
- Seek information or advice where necessary, or when in doubt, before carrying out new or unfamiliar work
- Wear protective clothing and footwear
- Be familiar with emergency and evacuation procedures
- Report and record all accidents and near miss incidents

Safety Induction

A Safety Induction is required at all sites. At UQ sites, local OHS Staff will conduct the OHS Induction before any work is commenced by the student. Other specific training may also be required i.e. Biosafety for students working in a certified PC2 facility: <https://staff.uq.edu.au/information-and-services/health-safety-wellbeing/health-safety-workplace/training-induction/staff>

If students are not working at UQ Campuses or sites, the student's supervisor should ensure a Workplace Induction has been conducted.

Risk Management

All staff and students have obligations under the [Work Health and Safety Act 2011 \(Qld\)](#) to:

- eliminate risks to health and safety where possible.
- minimise risks as far as is reasonably practicable where eliminating them isn't possible.
- Relevant risk assessments must be provided to all students prior to commencement. [UQ Safe-Risk](#) has many exemplars which may be used or cloned.
- Ensure all student incidents are reported via [UQ Risk](#) – so that appropriate incident follow up can be initiated.

The following **FOM Guidelines** found at [Student OHS](#) may also provide useful information:

- Personal Protective Equipment- Faculty Respiratory Mask Fit Testing Program
- Faculty Fatigue Management and Road Safety Guideline
- Post-contaminated sharps injury procedure
- Immunisation and First Aid Information
- Workstation Ergonomics, Computer Workstation Self-Assessment

For further OHS information, please contact the FOM OHS Team at med.ohs@uq.edu.au. FOM OHS Intranet site is also a useful resource.